

FLORIDA CARE PROVIDER BACKGROUND SCREENING CLEARINGHOUSE

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Senate Bill 676 (2023)

- Section 1012.315, Florida Statutes – A person is ineligible for educator certification or employment in any position that requires direct contact with students in a district school system, a charter school, or a private school that participates in a state scholarship program under chapter 1002 if the person:
 - (1) Is on the disqualification list maintained by the department under s. 1001.10(4)(b);
 - (2) Is registered as a sex offender as described in 42 U.S.C. s. 9858f(c)(1)(C);
 - (3) Is ineligible based on a security background investigation under s. 435.04(2). Beginning January 1, 2025, or a later date as determined by the Agency for Health Care Administration, the Agency for Health Care Administration shall determine the eligibility of employees in any position that requires direct contact with students in a district school system, a charter school, or a private school that participates in a state scholarship program under chapter 1002;
 - (4) Would be ineligible for an exemption under s. 435.07(4)(c); or
 - (5) Has been convicted or found guilty of, has had adjudication withheld for, or has pled guilty or nolo contendere to:
 - (a) Any criminal act committed in another state or under federal law which, if committed in this state, constitutes a disqualifying offense under s. 435.04(2).
 - (b) Any delinquent act committed in this state or any delinquent or criminal act committed in another state or under federal law which, if committed in this state, qualifies an individual for inclusion on the Registered Juvenile Sex Offender List under s. 943.0435(1)(h)1.d.

Clearinghouse Timeline

- 2012 ● Clearinghouse established by Florida legislature to reduce duplicative screenings; Agency for Health Care Administration (AHCA) made parent agency
- 2013 ● January – Agency for Health Care Administration (AHCA) launches the Clearinghouse with Department of Health (DOH)
November – Managed Care joins the Clearinghouse
- 2014 ● Department of Education Vocational Rehabilitation (DOE-VR) joins the Clearinghouse
- 2015 ● May – Agency for Persons with Disabilities (APD) joins the Clearinghouse
July – Department of Children and Families (DCF) joins the Clearinghouse
September – Department of Elder Affairs (DOEA) joins the Clearinghouse
- 2016 ● Department of Juvenile Justice (DJJ) joins the Clearinghouse
- 2025 ● **Florida Department of Education (FDOE) joins the Clearinghouse**
- 2026 ● Volunteer and Employee Criminal History System (VECHS) joins the Clearinghouse

Clearinghouse: Initiating Screenings

Initiating screenings through the Clearinghouse is required per section 435.12(2)(c), of the Florida Statutes.

- To be entered into the Clearinghouse, a person screened must:
 - Undergo Level 2 screening and have fingerprints retained by FDLE, and
 - Have a photograph taken at the time of screening, and
 - Sign the FBI privacy policy

By initiating the screening through the Clearinghouse, providers can:

- Enter applicant demographic information once (no need to use both the Clearinghouse and a service provider website)
- Reduce duplicative/unnecessary screening costs
 - Initiating a screening will enable providers to access a public record of the applicant's Florida criminal history report, subsequent arrest notifications, fingerprint retention expiration notifications, and changes in eligibility status.
- Seamlessly connect with approved Livescan service providers, so the provider may enter applicant information, as well as schedule and pay for fingerprinting appointments through one system.
- Your applicant's screenings that are in process and screening results will be displayed on your provider home page, reducing the need to search the entire database.
- Per section 435.06(2)(b), F.S., if an employer becomes aware that an employee/contractor has been arrested for a disqualifying offense, the employer must remove the employee/contractor from contact with any vulnerable person that places the employee in a role that requires background screening.

PLEASE NOTE -- Social security numbers or ITINs are required by law for an individual to be screened through the Clearinghouse

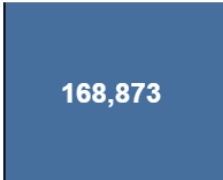
Initial employment /contract status and any changes in employment status must be reported within five (5) business days

Screening Statuses

- Additional Information Requested from Applicant
 - A letter has been mailed to the applicant
 - Something is incomplete on the results received from FDLE/FBI
- Screening in Process
 - Results have been received from FDLE/FBI and are being processed
- Awaiting Fingerprints
 - A screening has been initiated in the Clearinghouse, and the applicant's prints have not yet been sent to FDLE/FBI

Department of Education Screenings, April 7-September 30

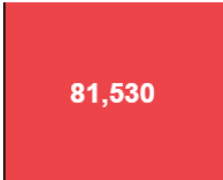
Clearinghouse Primary Screenings



Non-Clearinghouse Screenings



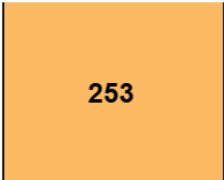
Agency Review Requests



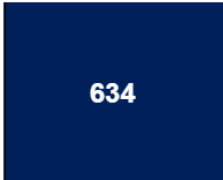
Renewal Request



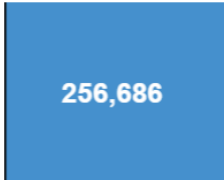
Arrest/Registration (Rap Back)



Resubmissions



Total Screenings



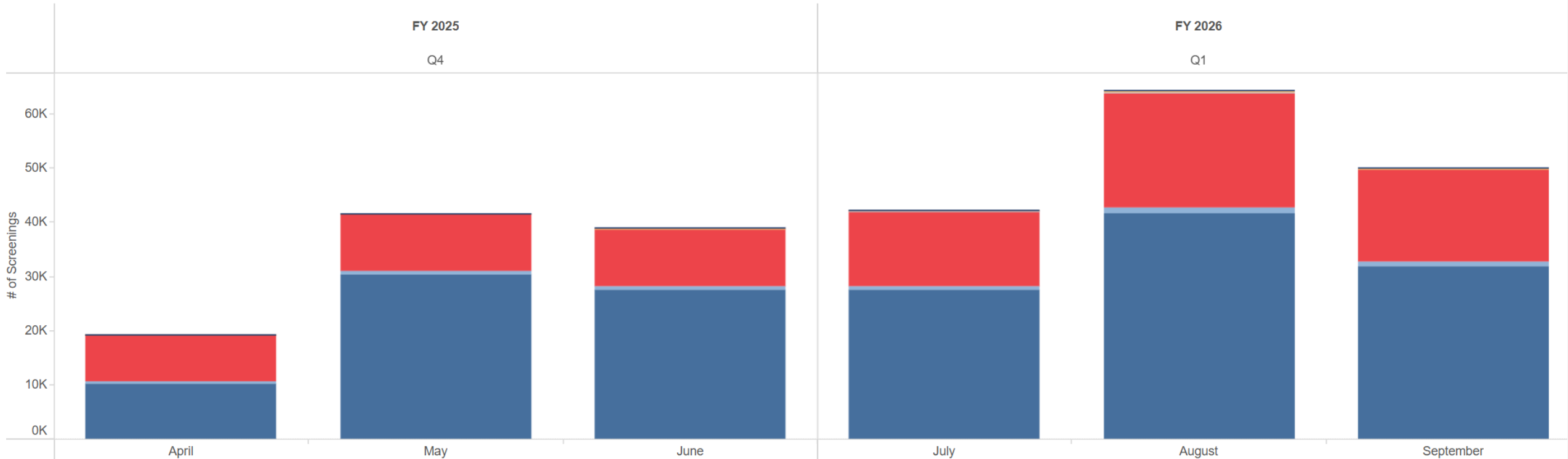
-To calculate totals for specific time frames click on month, quarter, or year below to update totals in the above boxes-

FY 2025

Q4

FY 2026

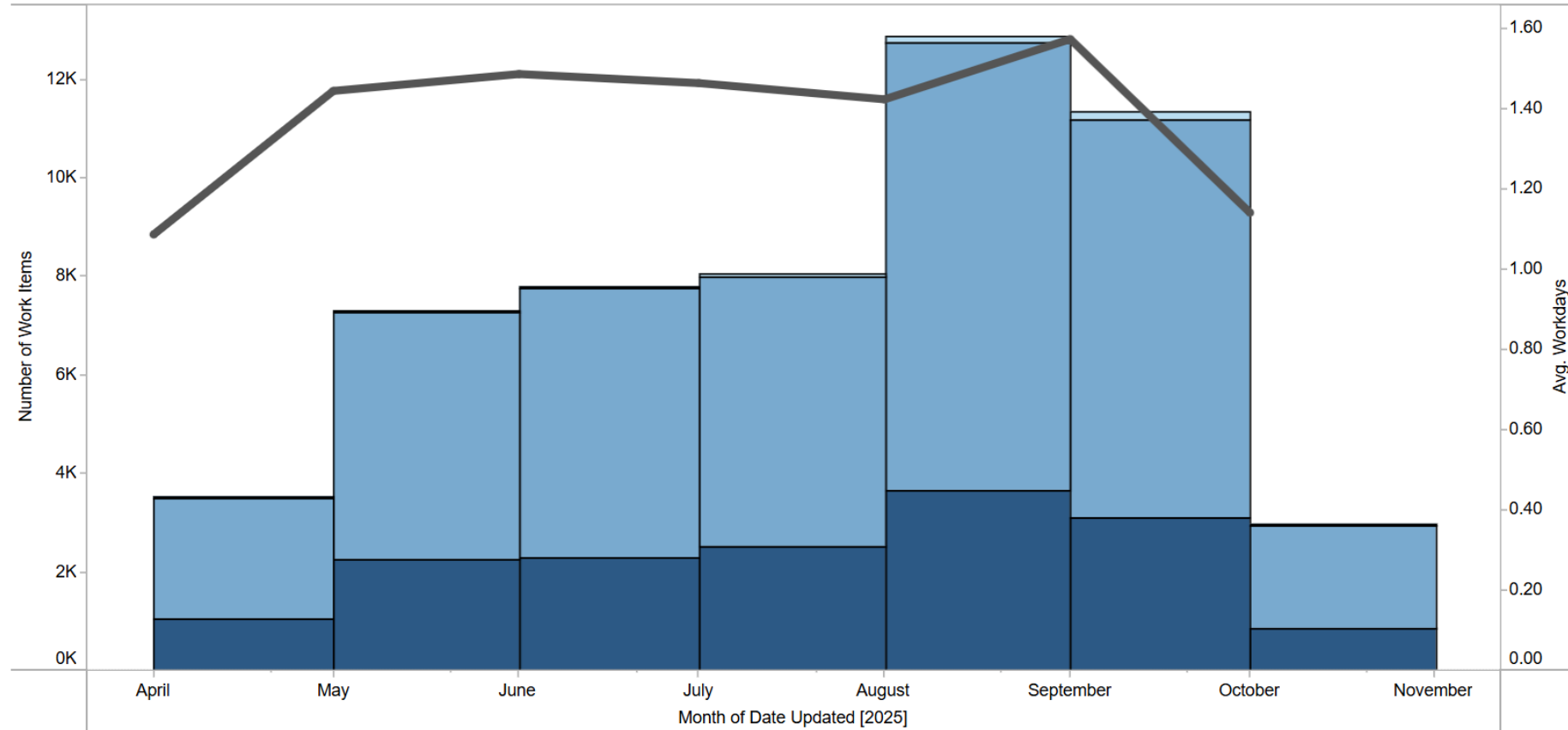
Q1



BGS Turnaround Times

BGS Work Item Turnaround Times (Workdays) by Work Type

Date Last Updated -10/8/2025 3:19:06 PM



Arrest/Registration Reviews

Criminal History Reviews

FBI Idents

Workdays:
2.17
Volume:
23,011

Workdays:
2.10
Volume:
110,047

Workdays:
0.88
Volume:
48,964

Exemptions Process

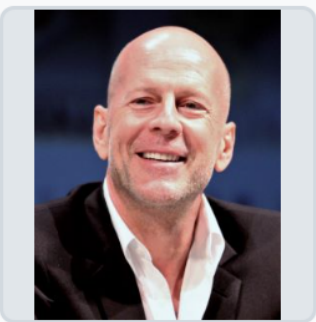
- Applicant Eligibility Determination: Not Eligible
- Department of Education has recently delegated the authority to grant exemptions to Private Schools for their employees and volunteers
- Ability to add exceptions added to the Clearinghouse in recent update
 - Exceptions will allow for employees that are listed as Not Eligible to be added to Employee Roster
- AHCA has no authority to grant an exemption for an employee, nor to give guidance on what the exemption process should look like
- For guidance on the exemption process, please contact Bonnie Wilmot with Department of Education

Adding an Exception in the Clearinghouse

BRUCE WILLIS

Add Employment/Contract Record

Print Results



Edit Profile

First Name
Middle Name
Last Name
Aliases
SSN
Date of Birth
Place of Birth

BRUCE

WILLIS

XXX-XX-0060
12/24/1972
Florida

Mailing Address
Apt/Unit/Suite
City
State
Zip Code
Phone Number
Email Address

123 tall

Tall
Florida
32311

Sex
Race
Hair Color
Eye Color
Height
Weight
Person ID

MALE
WHITE
Bald
Blue
5' 05"
175
4285226

Retained Prints
Expiration Date
2/7/2029
Clearinghouse Status
Yes

DOE-Private Schools Eligibility

Type	Item	Eligibility Determination	Eligibility Determination Date
Employment	School Employment	Not Eligible	09/17/2025
Employment	Owners/Operators	Agency Review Required	

Explanation of Results

Adding an Exception in the Clearinghouse

School Personnel Exception

Position	Exception Reason	Exception Date	Exception End Date	Action
No School District Exception records				
◀ ◀ 0 ▶ ▶ 25 items per page No items to display Create an Exception to add in Roster				

Adding an Exception in the Clearinghouse

School District Exception

Name:

BRUCE WILLIS

SSN:

XXX-XX-0030

Date of Birth:

12/24/1972

Provider: *

Test DOEPRIV Private Schools (EDOEPRIV0) - School Employment ▾

Position: *

Other ▾

Exception Reason: *

Test Reason

Cancel

Save

Adding an Exception in the Clearinghouse

School Personnel Exception

Position	Exception Reason	Exception Date	Exception End Date	Action
Other	Test Reason	10/08/2025		Edit

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25 items per page

1 - 1 of 1 items

+ Create an Exception to add in Roster

Removing an Exception in the Clearinghouse

School Personnel Exception

Position	Exception Reason	Exception Date	Exception End Date	Action
Other	Test Reason	10/08/2025		 Edit

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1 - 1 of 1 items

[+ Create an Exception to add in Roster](#)

Exception End Date	Action
	 Save  Cancel

Exception Date	Exception End Date	Action
10/08/2025	10/08/2025	 Edit

Future Enhancements

- Ability to create profiles without an SSN/ITIN
 - SEVIS, Passport, etc.
- Ability for applicants to initiate their own screenings
 - Unique provider code
- Ability for applicants to coordinate directly with the Agency to fill out and submit documents through secure portal
- Implementation of National RAP Back Program
- Automation of certain records for certain programs

Background Screening Unit Contact Information

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