



From Selection to Success: Navigating Florida's Instructional Materials State Adoption Process and Portal

2025 Charter School Conference

October 14-16, 2025



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

www.FLDOE.org

What will you gain from this session?

Participants will:

- Gain insight into the projected adoption cycles over the next five years.
- Review the Instructional Materials Adoption process at the state level.
- Learn how to navigate the Florida Instructional Materials (FLIM) adoption portal.
- Explore opportunities to actively support the state adoption cycle.
- Gain an understanding of district obligations when procuring instructional materials.

Florida Instructional Materials Adoption Schedule 2025-2026 through 2030-2031

- Current Cycle:
 - 2025-2026: 6-12 Career and Technical Education (CTE), K-12 World Languages, Health and Physical Education, Performing and Visual Arts, 6-12 Additional English Language Arts
- Future:
 - 2026-2027: K-12 Mathematics and Computer Science
 - 2027-2028: K-12 Social Studies
 - 2028-2029: K-12 Science
 - 2029-2030: K-12 English Language Arts
 - 2030-2031: CTE, World Languages, Health and Physical Education, Performing and Visual Arts



The Florida Instructional Materials Adoption Process

Rule 6A-7.0710, Florida Administrative Code (F.A.C.), Instructional Materials Evaluation Procedures

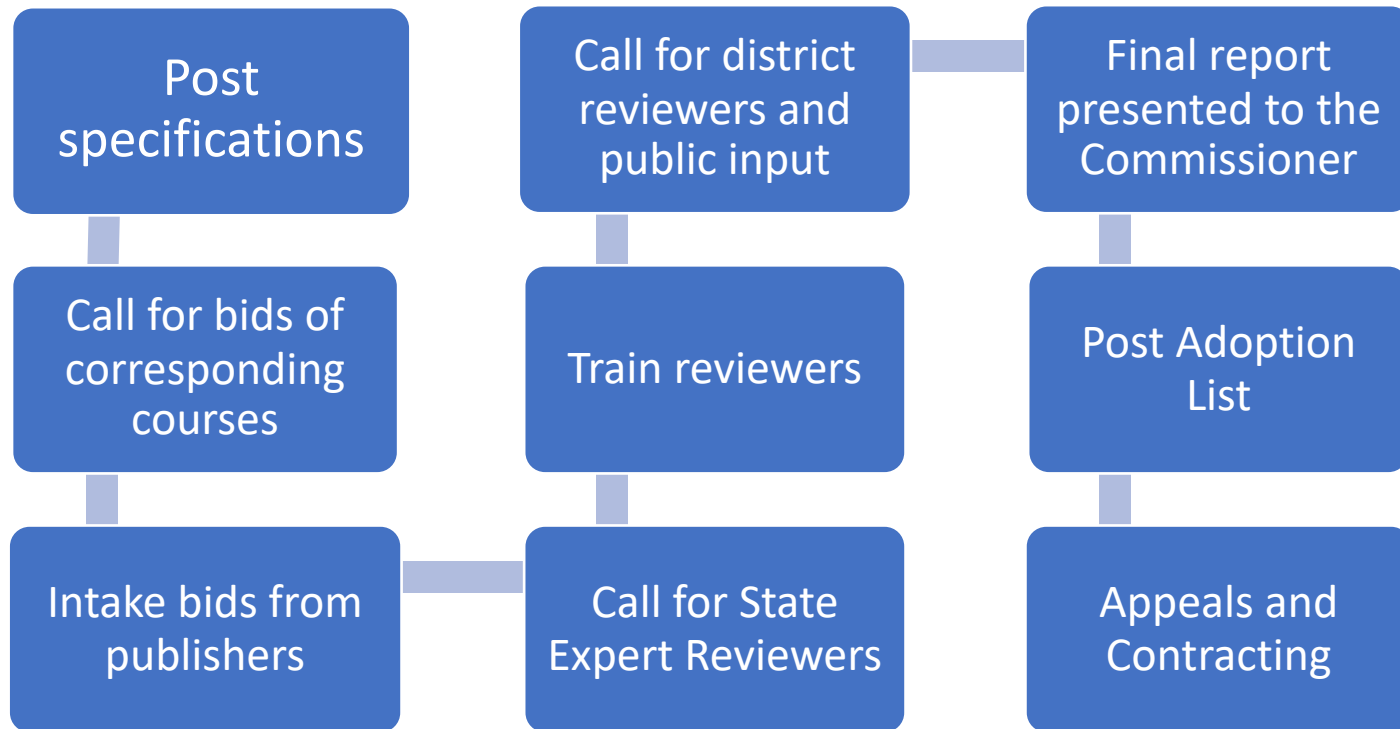


This rule prescribes the procedures governing the adoption of instructional materials.



In addition, the rule sets forth the qualifications for instructional materials reviewers at the state level.

Florida's Instructional Materials Adoption Process



Levels of Review

- State Expert Reviewers
 - Receive a \$330 stipend for each completed review.
- District Reviewers
 - Do not receive a stipend but have access to review the same materials state expert reviewers do.
- Public Input

State Expert Reviewers

Rule 6A-7.0710, F.A.C., requires the state instructional materials reviewers to hold one or more of the following credentials:

- A baccalaureate degree or higher in the field or a related field;
- Certification in the field or a related field;
- Substantial experience in the field; or
- Recognition as an expert in the field. Such recognition may include, but is not limited to, awards received or publications related to the academic content area.
- If the state instructional materials reviewer is a Florida teacher and has a student growth model score as outlined in section (s.) 1012.34(7)(a), Florida Statutes (F.S.), that contains data from the most recent school year, then the classification of the score must be effective or highly effective as outlined in subsection 6A-5.0411(5), F.A.C.



The Florida Instructional Materials (FLIM) Adoption Portal

<https://www.flimadoption.org>

FLIM Adoption Portal, Creating an Account

Florida Instructional Materials Adoption

Welcome to the Florida Instructional Materials Adoption Portal

If this is your first time visiting this site as an organization:

- 1.) Create your personal user account by clicking "Sign In or Create an Account"
- 2.) Verify your user account via e-mail & sign in to your account
- 3.) Click "Register a New Organization".
 - If the Organization is already registered, request to be added as an authorized user for that Organization. If you do not know who the existing authorized representative is for your company, you may e-mail IMSTAFF@fldoe.org to make your request.
- 4.) Submission deadlines for adoption cycles will open as they are made available – at that time you can submit all required bid information and materials. Adoption updates will be sent to registered organizations and posted on the [Instructional Materials](#) site.

If this is your first time visiting this site as a reviewer:

- 1.) Create your personal user account by clicking "Sign In or Create an Account"
- 2.) Verify your user account via e-mail & sign in to your account
- 3.) Click "Sign Up to be an Expert Reviewer"
 - New application opening dates to be announced – you can only access this area during the designated open dates
- 4.) Choose your reviewer type & complete all required sections of application:
 - **State Expert Reviewer** (must provide proof of expert content knowledge & submit application and required forms from IM site to the Office of Instructional Materials)
 - **District Expert Reviewer** (must submit affidavit form provided on IM site, opens after all expert reviews have been completed)
 - **Guest Reviewer** (no additional forms required, opens after all expert reviews have been completed)

**All forms and vendor registration with DMS are required for stipend payments to be made at the completion of the adoption process for State Expert Reviewers.*

**District Expert Reviews and Guest Reviews are for informational purposes and do not receive a stipend.*
- 5.) If you are registering as a state expert reviewer, make sure to submit the required physical forms to the Office of Instructional Materials to complete your application process. Your online application will not be complete until the physical forms have been received and processed. You can find the required forms and reviewer training on the [Instructional Materials](#) site.

+ Read more about the adoption process

Sign In or Create an Account

Organization Information

- View Open Cycles
- Sign In to your Account
- Register a New Organization
- How to Submit a Bid
- Instructional Materials Website

To access the organization dashboard, you will need to create an account and your existing organization authorized user (Organization administrator) to add you to the list of authorized users.

FLIM Adoption Portal, Creating an Account (continued)

Instructional Materials

Sign In

Type your email address

Type your password

☐ Remember me

[Forgot Password?](#)

Sign In

Create a User Account

FLIM Adoption Portal, Creating an Account (continued)

Sign Up for an Account

Thank you for your interest in creating an account. Accounts are necessary for users interested in submitting instructional material bids or participating in the review process, but anyone is welcome to sign up. Please complete the registration form below to get started.

For organization representatives that wish to access the organization dashboard, first create an account and ask your organization authorized representative (organization administrator) to login and add you as an authorized representative.

User Registration Form

Prefix * ☐ Dr. ☐ Ms. ☐ Mr.

First Name *

Middle Name

Last Name *

Suffix

Email *

Email Confirmation *

Password *

Password Confirmation *

Address 1 *

Address 2

City *

State *

Zip / Postal Code *

Country *

Occupation *

Phone *

Secondary Phone

Sex ☐ Male ☐ Female

Ethnic Group

Subscribe to Announcements? ☐ Yes

Public Records Exemption * ☐ No ☐ Yes

Florida has a very broad public records law. Most written communications to or from state officials are public records available to the public and media upon request. For information and exempt status criteria, please refer to the [Government-in-the-Sunshine Manual](#). In accordance with chapter 119.071, Florida Statute (F.S.), does this user qualify for public record exempt status?

[Cancel](#)

[Submit](#)

FLIM Adoption Portal, Applying as a State Expert Reviewer



Instructional Materials

Home | Adoption Process | Adopted Materials | **Open Cycles** | Contact | UDL Reviews | Admin >

Open Instructional Materials Adoption Cycles

Click on the tile for all information about the cycle.

2024–2025 9–12 Personal Financial Literacy and Money Management

Call for Expert Reviewers
Call for District Reviewers
Call for Guest Reviewers

2024–2025 K–12 English Language Arts

Call for Expert Reviewers
Call for District Reviewers
Call for Guest Reviewers

2024–2025 K–3 English Language Arts Intervention Materials

Call for Expert Reviewers
Call for District Reviewers
Call for Guest Reviewers

2025–2026 K–12 Career and Technical Education, World Languages, Performing and Visual Arts, Health a...

Call for Organizations
Call for Expert Reviewers

2026–2027 K–12 Mathematics and Computer Science

Call for Organizations

FLIM Adoption Portal, Applying as a State Expert Reviewer (continued)

[Home](#) | [Adoption Process](#) | [Adopted Materials](#) | [Open Cycles](#) | [Contact](#) | [UDL Reviews](#) | [Admin](#) >

2025–2026 K–12 Career and Technical Education, World Languages, Performing and Visual Arts, Health and Physical Education; 6–12 Additional English Language Arts – Instructional Materials Adoption Cycle

[About this Cycle](#)

[Call for Organizations](#)

[Call for Expert Reviewers](#)

Instructional Materials (IM) Adoption Process:

The Florida Department of Education (department) has announced the 2025–2026 IM adoption. Florida’s state academic standards for Career and Technical Education, 9–12; World Languages, K–12; Performing and Visual Arts, K–12; Health and Physical Education, K–12; and additional English Language Arts, 6–12, detail the knowledge, skills and resources a student should develop as a result of a quality program in the areas called for adoption. Pursuant to section (s.) 1006.29, Florida Statutes (F.S.), the Commissioner of Education requests experts in the content areas submitted to review the instructional materials and evaluate the content for alignment with the applicable state academic standards.

Call for State Expert Reviewers:

To evaluate the quality of IM for use in district classrooms, the department is seeking state expert reviewers with content expertise and an in-depth understanding of the subject-specific standards and benchmarks. State standards and benchmarks detail what students should know and be able to do as the result of a quality educational program.

[Sign Up to be an Expert Reviewer](#)

FLIM Adoption Portal, Applying as a State Expert Reviewer (continued)

Reviewer Application

Thank you for your interest in being involved in the review process. Please complete the application below and submit it for consideration. After you submit the application, please make sure that your [account profile](#) information is also up-to-date.

Reviewer Registration Form

Please select the type of reviewer you like to apply for and the appropriate information will show below.

Reviewer Type * ☒ State Expert Reviewer ☐ District Expert Reviewer ☐ Guest Reviewer

State Instructional Materials Reviewer Application

DOE License # (if applicable):

Occupation *

Employer Name *

Employer City *

Employer State *

Employer Zip *

Have you ever been convicted of a felony? * ☐ Yes ☐ No

Education *

FLIM Adoption Portal, Applying as a State Expert Reviewer (continued)

Employment
Experience *

Type employment experience

Public Service
Experience *

Type public service experience

Affiliations *

Type affiliations

Select your area(s) of specialization *

- ☐ Accounting Applications 1
- ☐ Advanced Manufacturing Technology 1
- ☐ Allied Health Assisting 3
- ☐ American Sign Language 3 Honors
- ☐ Art - Grade 2

- ☐ Acting 1
- ☐ Aerospace Technologies I
- ☐ American Sign Language 1
- ☐ Applied Engineering Technology I
- ☐ Art - Grade Kindergarten

- ☐ Advanced Information Technology
- ☐ Agriscience Foundations 1
- ☐ American Sign Language 2
- ☐ Art - Grade 1
- ☐ Art - Intermediate 1

FLIM Adoption Portal, Applying as a State Expert Reviewer (continued)

How many instructional material programs are you willing to evaluate? *

--Select One-- ▾

Do you have a Value Added Model (VAM) Score? *

☐ Yes ☐ No

Are there any qualifications of certifications/endorsements in addition to education, employment, public service, or affiliations above that qualify you to review materials in the area(s) of specialization you selected? *

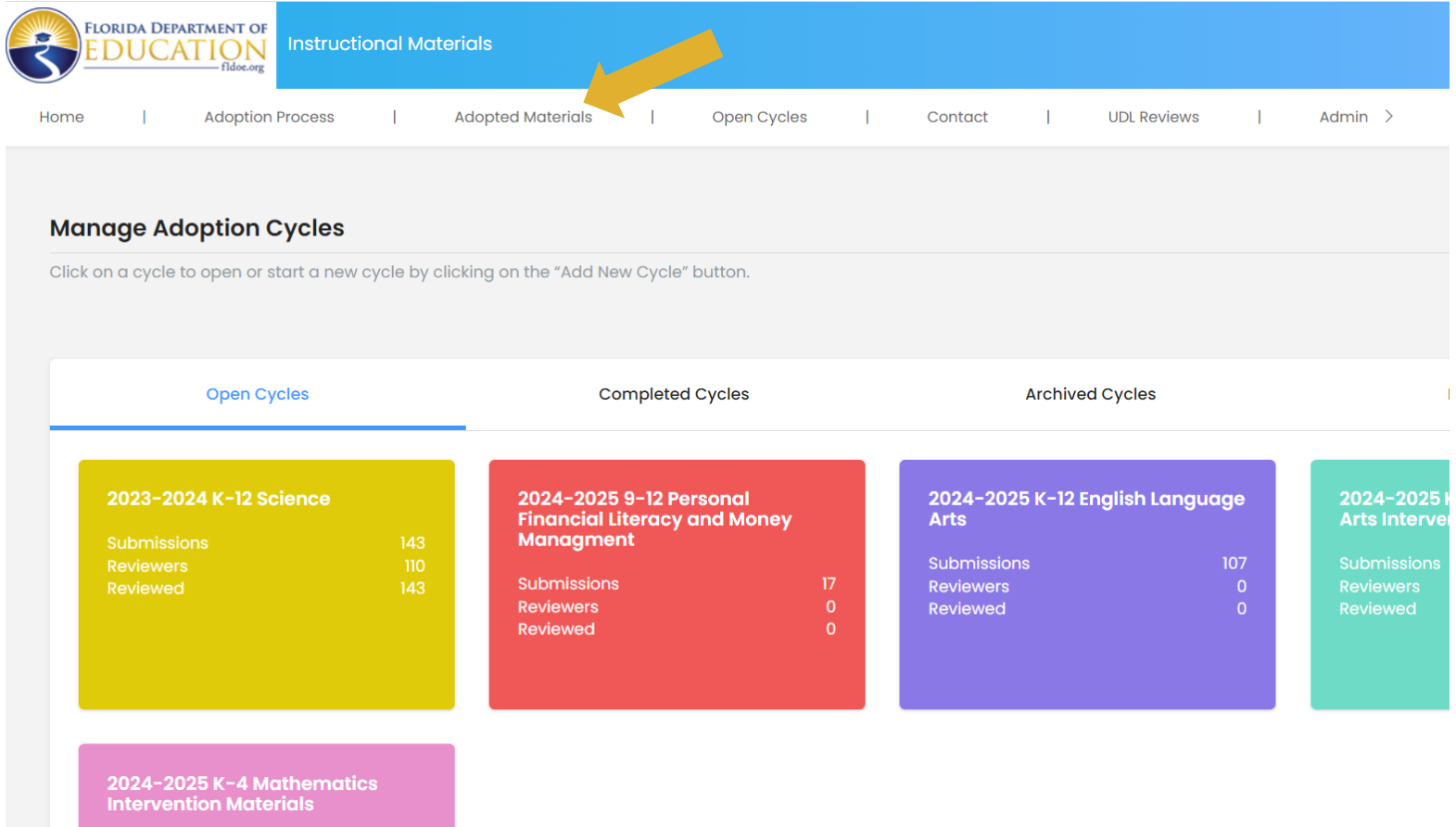
Type additional information

Cancel

Submit



FLIM Adoption Portal, Tutorial



Instructional Materials

Home | Adoption Process | **Adopted Materials** | Open Cycles | Contact | UDL Reviews | Admin >

Manage Adoption Cycles

Click on a cycle to open or start a new cycle by clicking on the "Add New Cycle" button.

Open Cycles	Completed Cycles	Archived Cycles
2023-2024 K-12 Science Submissions: 143 Reviewers: 110 Reviewed: 143	2024-2025 9-12 Personal Financial Literacy and Money Managment Submissions: 17 Reviewers: 0 Reviewed: 0	2024-2025 K-12 English Language Arts Submissions: 107 Reviewers: 0 Reviewed: 0
2024-2025 K-4 Mathematics Intervention Materials		2024-2025 K-12 Arts Intervention Materials Submissions: 0 Reviewers: 0 Reviewed: 0

FLIM Adoption Portal, Tutorial (continued)

List of Active Adopted Materials

List of Adopted Materials

You can search by course, organization name, author, or book/materials title to filter the list of all the active adopted instructional materials. Click on the search result to open more information.

Search:

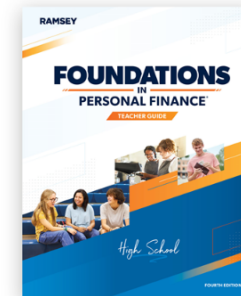
Show 25 entries

Image	Course #	Course	Title	Organization	Author	Grades
	2102372	Personal Financial Literacy	Foundations in Personal Finance	The Lampo Group, LLC DBA Ramsey Solutions	Ramsey Solutions	9-12
	2102374	Personal Financial Literacy Honors	Foundations in Personal Finance - Honors	The Lampo Group, LLC DBA Ramsey Solutions	Ramsey Solutions	9-12
	2102372	Personal Financial Literacy	Foundations of Financial Literacy	Goodheart-Willcox Publisher	Sally R. Campbell and Robert L. Dansby	9-12
	2102372	Personal Financial Literacy	Living Smarter	Achievements Educational Development	Rivka Resnik	9-12
	2102372	Personal Financial Literacy	Personal and Family Finance	eDynamic Holdings LP	McKinney, Stephanie	9-12
	2102371	Personal Finance and Money Management	PERSONAL FINANCIAL LITERACY & MONEY MANAGEMENT FOR REAL LIFE	Decker & Associates, Inc.	Decker & Associates, Inc.	9-12
	2102373	Personal Finance and Money Management Honors	PERSONAL FINANCIAL LITERACY & MONEY MANAGEMENT FOR REAL LIFE, a Florida Honors Course	Decker & Associates, Inc.	Decker & Associates, Inc.	9-12

Showing 1 to 7 of 7 entries

FLIM Adoption Portal, Tutorial (continued)

Organization	The Lampo Group, LLC DBA Ramsey Solutions	Author	Ramsey Solutions
Edition	4th	Copyright	2022
Course	2102372 - Personal Financial Literacy		
Course Version	2022 - and Beyond	Grade Band	9-12
Adoption Cycle	2022-2023 K-12 Social Studies	Contract Starts	2023
Contract Ends	2028		



Below are two sections with relevant information provided by the organization and a section that provides a copy of the expert reviews.

Organization Provided Information

This section includes information provided by the organization as part of their bid submission.

> □ + ↺

Expert and UDL Reviews

This section provides access to the Expert and UDL reviews.

> □ + ↺



Florida Instructional Materials Adoption: District Duties

Prohibited Acts During State-Adoption Cycles

- Pursuant to s. 1006.32(1), F.S., publishers, manufacturers and/or representatives of any of these may not offer any emolument, money or other valuable thing, or any inducement, to any school board official or state instructional materials reviewer.
- Continuing to s. 1006.32(2), F.S., district or state instructional materials reviewer may not solicit or accept any emolument, money, inducement, to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption or purchase of any instructional material.

Prohibited Acts During State-Adoption Cycles (continued)

- A district may not participate in a pilot program of materials being considered for adoption during the 18-month period before the official adoption of the materials by the commissioner.
- Violations of this statute are considered a misdemeanor of the second degree and a publisher or manufacturer, in addition to any other penalty, shall be banned from practicing business in the state for a period of 1 calendar year.

Duties When Procuring State-Adopted Instructional Materials

- Pursuant to s. 1006.37, F.S., publishers/organizations of state-adopted instructional materials are required to provide their materials through any Florida depository, and districts are required to requisition materials through a Florida depository as well.
- It is the duty of the district to contact a Florida school book depository to procure instructional materials.
 - NOTE: After providing an annual state-adoption list and a state-level contract with a publisher, the Office of Instructional Materials does not provide guidance on purchasing materials. This is done strictly through a Florida school book depository, of which the Florida Department of Education has no governance.
- Furthermore, it is the duty of the district to determine contracts or purchasing agreements with publishers/organizations.

Thank you!

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